



RULES OF PROCEDURE

FOR THE SC



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Rules of Procedure for the Security Council, 4th edition

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However, you are not authorized to reprint or republish them for other MUNs or to change them without permission from the Secretariat.

All Delegates should be aware that the rules are intended to facilitate debate and to accord to all members their democratic right to voice an opinion. The Presidents of the Security Council will apply the rules in the committee. They will not tolerate the misuse of the rules for obstructive or restrictive purposes. Eventually, the Presidents and Chairs have the last say on any procedural question.

Foreword

Dear Delegates and MUN Directors,

Welcome to the Security Council of the 2013 Oldenburg Model United Nations Conference! This manual will help MUN-Directors preparing their classes, Delegates preparing for and during the actual Conference and the Student Officers during the preparation and the chairing of their Committees.

The rules have been tested, approved and extendedly debated in order to ensure a constant flow of debate. With clear rules, every MUN-Participant has the same opportunities; success in debate is not only dependent on experience, but on preparation, information, and knowledge of the proper procedures and, of course, rhetorical talent.

The OLMUN rules are designed for High-School level MUN-Conferences, thus some of the rules may differ from those employed at other major MUN-Conferences. Please take this as a motivation to study them carefully even if you are an experienced MUN-Participant.

The better you know these rules and the more you participate, the more interesting the debate will be! Due to this fact we ask you to study this manual carefully.

If you have any questions, feel free to ask your presidents at any time.

We wish you all the best in your preparation and a successful conference!

In the name of the Secretariat,

Yours sincerely,



Lisa Kunze

President of the Security Council



Bianca Metzner

President of the Security Council

Chapter I - General

Rule I: Scope

1. These rules are based on the original rules of the Security Council as stated in the Charter of the United Nations and the Statute of the International Court of Justice. However, adaptations have been made to facilitate and ease debate during the Model UN conference.
2. The rules are self-sufficient and shall be considered adopted in advance of the meeting.
3. No other rules of procedure are applicable.

Rule II: Language

1. English shall be both the official and the working language of the Security Council.
2. All resolutions and other documents shall be published in English.

Rule III: Courtesy

All delegates shall show courtesy and respect to the President, the Secretariat and to other representatives at all times.

Chapter II – Representation and Credentials

Rule IV: Composition

The Security Council shall consist of fifteen Members of the United Nations. There are five permanent (P5) member states in the Security Council:

- a. The People's Republic of China,
- b. France,
- c. Russian Federation,
- d. United Kingdom of Great Britain and Northern Ireland,
- e. United States of America.

2 Representation and Credentials

The General Assembly shall elect ten other Members of the United Nations to be non-permanent Members of the Security Council for a two year period, due regard being specially paid, in the first instance to the contribution of Members of the United Nations to the maintenance of international peace and security and to the other purposes of the Organization, and also to equitable geographical distribution. For this year's Security Council the General Assembly has elected the following as non-permanent Members (in alphabetical order):

- f. Argentina,
- g. Australia,
- h. Azerbaijan,
- i. Guatemala,
- j. Luxembourg,
- k. Morocco,
- l. Pakistan,
- m. Republic of Korea,
- n. Rwanda,
- o. Togo.

Rule V: Credentials

Each member of the Security Council shall be represented at the meetings of the Security Council by an accredited representative that shall be identified by the official OLMUN badge.

Rule VI: Quorum

A quorum shall be made up of two-thirds (or 10 Members) of the Security Council. The Council may neither begin with the conduct of business nor vote on any substantive matter without a quorum present.

Rule VII: Roll Call

The President shall call the roll for the purpose of establishing the quorum at the beginning of each session. Members who desire to be considered present shall reply 'present' and raise their placard high when the name of their delegation is called. They also have the opportunity to call "Present and voting". In this case abstentions will be out of order for those delegates.

2 Representation and Credentials

Rule VIII: Auxiliary Representation

1. Any Member of the United Nations which is not a member of the Security Council may participate in the discussion of any question brought before the Security Council whenever the latter considers that the interests of that Member are specially affected. The representative of the Party will have an observer status and will not have the right to vote on any substantive matter; however the vote on procedural matters will be in order.
2. Any State or Party invited in accordance with the preceding rule can only enter the discussions with the approval of the Security Council. The approval will be considered a procedural matter.
3. Any Member of the United Nations invited in accordance with the preceding rule to participate in the discussions of the Security Council may submit proposals and draft resolutions. These proposals and draft resolutions may be put to a vote only at the request of a representative on the Security Council.
5. Any Member of the United Nations not a member of the Security Council and any State not a Member of the United Nations, if invited to participate in a meeting of the Security Council, shall submit credentials for the representative appointed by it for this purpose.
6. The Security Council may invite members of the Secretariat or other persons, whom it considers competent for the purpose, to supply it with information or to give other assistance in examining matters within its competence.

Chapter III – Presidency

Rule IX: The President of the Security Council

1. The President shall preside over the meetings of the Security Council and, under the authority of the Security Council, shall represent it in its capacity as an organ of the United Nations.
2. In case of a dispute over the interpretation of the Rules of Procedure, the President or any person appointed by the President shall make the final interpretation of these rules and the United Nations Charter.
3. The President has the authority to overrule any procedural matters he deems not beneficial to the work of the Security Council.

Chapter IV – Communication

Rule X: Notes

Written notes should be the only means of communication between Members not recognized to speak. All notes have to be written in English and shall only concern issues related to the Council's work. Notes which fail to fulfill these specifications will be handed to the President by the Admin Staff. Further consequences will be decided upon by the President.

Chapter V – Conduct of Business

A) Debate

The questions brought before the Security Council shall be formally debated and led by the President of the Security Council. Any member wishing to speak during debate should signal this by raising its placard. The President shall then recognize a speaker.

The President decides whether the *modus operandi* is an open or a closed debate. In Open Debate no difference is made between time in favour and time against the issue currently debated. Whenever the floor has been yielded back to the President, both a speaker in favour and a speaker against have the right to obtain the floor.

In Closed Debate, time in favour and time against the Resolution or Amendment are separated. Usually time in favour goes first, this can however be changed by decision of the Chairs. During in time in favour, only speakers in favour have the right to obtain the floor; during time against, only speakers against may do so. During Closed Debates Amendments also can only be proposed during time against.

The Security Council, unlike all other Committees at OLMUN, discusses its Resolutions clause-by-clause. This means each clause will be negotiated with in a separate Debate with a separated Voting Procedure. Once a clause has been voted upon it can no longer be amended and the decision whether it will be part of the Resolution is final! However, in the end the Council will also entertain a short Debate and a final Voting on the Resolution as a whole. Whether the Resolution passes is only decided upon through the outcome of this Voting, regardless how many clauses have been passed or failed before.

Rule XI: Speeches

1. No Delegate may address the Security Council without the permission of the President.
2. Speakers must keep their remarks relevant to the topic under discussion.

Rule XII: Yields

1. A Delegate recognized by the President may yield his or her remaining time of speech to another Member or to the Presidency. Otherwise he or she has the possibility to open him- or herself to Points of Information.

→ See point B)

ker is only granted one yield per speech.

B) Points

Rule XIII: Point of Personal Privilege

A Delegate may at any time request the President to correct discomforts that hamper their ability to participate in the proceedings. It may not refer to the content of any speech and may only interrupt a speaker if is referring to audibility.

Rule XIV: Point of Order

A Delegate may at any time make the President aware of an improper course of events regarding the official Rules of Procedure for the Security Council. This shall immediately be decided upon by the President.

Rule XV: Point of Information

If a speaker has opened himself to points of information, the President shall select questioners which are granted one question each. A point of information has to be phrased as a question. A short introductory statement or reference may however precede the question. There will be no further dialogue between the delegates on the floor. There is the possibility to introduce a Request for a Follow-up

→ See Point C)

Rule XVI: Point of Parliamentary Enquiry

A Delegate may ask the Presidency for clarifications on the procedure or for the explanation of terms or abbreviations used in the Security Council.

Rule XVII: Right of Reply

A Delegate may request the right to speak if another Member has impugned its national integrity. This is immediately decided upon by the President.

C) Motions

Rule XXV: Request for a Follow-up

A questioner may ask for a Follow-up if the speaker has been given an unclear or even non-sensical answer to a point of information. The President will decide upon such requests on a case-to-case basis in the interest of debate. If the request is granted, the speaker will be allowed to make another Point of Information which has to be related to the previous one. A second Request for a Follow-up will not be granted.

Rule XXVI: Motion to extend debating time

This Motion decides whether to extend the debate time set by the chair. It passes with a simple majority or by decision of the chair. There must be a Second to the Motion for it to be considered by the Security Council.

Rule XVIII: Motion to move to the Previous Question

1. A Delegate may propose a motion to move to the Previous Question when he or she sees no necessity to continue the current procedural stage. Passing this Motion will move the council directly to the next step of the substantive or procedural matter currently under discussion. This means it will:

- a. Move into Time Against if the Council is in Closed Debate in Time in Favour;
- b. Move into Voting Procedure if the Council is in Closed Debate in Time Against or in Open Debate.

The President may decide whether this Motion is in order. There must be a Second to the Motion for it to be considered by the Security Council. The President may recognize speakers for and against the motion. The Motion exceptionally needs a 2/3 Majority to pass.

Rule XXII: Motion to retake votes

A Delegate may introduce this motion directly after a Voting Procedure in order to decide whether the votes should be retaken. The President may decide whether this motion is in order. There must be a Second to the Motion for it to be considered by the Security Council.

Rule XXIV: Motion to Divide the House

This motion can be used by delegates for votes on substantive matters if they want every member to vote either in favour or against. Abstentions will therefore be out of order. It passes by decision of the President.

Rule XXIII: Motion to Split the House

A Delegate may propose a 'Motion to split the House' if he or she wishes the committee members to explain their votes. The delegations will be called upon in a roll call and are asked to answer accordingly to their vote. It passes with a simple majority or by decision of the President.

Rule XX: Motion to move into Unmoderated Caucus

During Unmoderated Caucus all rules concerning the conduct of debate shall be suspended in order to discuss the business at hand. The motion may be introduced by any delegate. The delegate that presents the motion must also state the specific purpose and the total time for the Unmoderated Caucus.

If affirmed by vote of the Security Council, the Committee will enter the Unmoderated Caucus for the time proposed. The President shall call the committee back to order when the total time for the Unmoderated Caucus has elapsed. During this process of lobbying delegates may extend the time of Unmoderated Caucus by a request to the President. The decision to extend the Unmoderated Caucus is then taken at the President's discretion.

Rule XXI: Motion to move into Moderated Caucus

A Moderated Caucus can be entered in order to debate on recent developments or other topics that urgently need to be discussed. The President may decide whether this motion is in order. There must be a Second to the Motion for it to be considered by the Security Council.

Rule XIX: Motion to Suspend / Adjourn the Meeting

1. A Delegate may propose a Motion for a 'Suspension of the Meeting' for a specified time and purpose. The President may decide whether this motion is in order. There must be a Second to the Motion for it to be considered by the Security Council.

2. A Delegate may propose a motion to 'Adjourn the Meeting, in order to reconvene the next day. The President may decide whether this motion is in order. There must be a Second to the Motion for it to be considered by the Security Council.

Rule XXVII: Motion to appeal to the decision of the President

This Motion can be employed if delegations feel that the decisions made by the Chair are against the Rules of Procedure. It exceptionally needs a 2/3 majority to pass.

However, if the President can confirm that he or she was acting in accordance with the official Rules of Procedure, the President may overrule this Motion.

D) Resolution and Amendments

All resolutions and amendments shall be displayed in written form and readable for all representatives during discussions.

Rule XXVIII: Resolutions

1. Resolutions may only be introduced when signed by at least five members of the Security Council, including the main-submitter, and when distributed to all Members of the Security Council.

2. Upon introduction the resolution is debatable. Only one draft resolution can be subject to discussion at any given time.

3. The Security Council debates on each clause of the resolution individually. Therefore, a Moderated Caucus for which the President will set a debate time shall be established for each clause of the resolution. During that time only amendments and speeches concerning this particular clause are in order. Once debating time for the clause elapses and no further motion to extend debating time is suggested by a member, the Security Council shall vote on the clause in question for it to be integrated into the final resolution or not. If affirmed, no further changes to the clause may be made through amendments.

5 Conduct of Business

Once every clause has been debated, a Moderated Caucus on the entire resolution shall be established for the purpose of introducing amendments, which add further operative clauses.

When time on the Moderated Caucus on the entire resolution has elapsed and no further extension is proposed, the Security Council shall commence with the voting procedure.

Rule XXIX: Amendments

1. Only a speaker who has the floor can submit amendments.
2. Amendments have to be submitted in written form and in the format of pre-ambulatory or operative clauses. For this purpose, special paper will be provided.
3. The intention of proposed amendments to resolutions should at all times be to improve the resolution with the objective of achieving a wider consensus and thus helping the resolution to pass. The President may refuse to debate an amendment if he perceives it to be entirely destructive or merely being used for tactical purposes not connected with the substance of the resolution. The objection will then not be put to the vote and the decision of the President is final.
4. If an amendment fails, the speaker who proposed it will retain the floor.
5. "Friendly" amendments are grammar mistakes or clauses, which the submitting countries agreed on during the lobbying process, but which were not included during the writing process. They have to be announced at the beginning of the debate and may then be included without vote. Otherwise they may only be handed in during debate in the committee. Clauses which have undergone a friendly amendment remain amendable according to the rules above.
6. Amendments to the Amendments shall be entertained.

E) Voting

Rule XXX: Rights of Voting

Each member of the Security Council has one vote.

Rule XXXI: Procedural Matters

1. A procedural matter is a Voting on:
 - a. any Motion whatsoever;
 - b. the invitation of a Party which is not a Member of the Security Council
2. Decisions of the Security Council on procedural matters shall be made by an affirmative vote of the Simple Majority. Abstentions are not in order. A vote on procedural matters is only conducted if there are objections to the motion introduced.

Rule XXXII: Substantive Matters

1. A substantive matter is a Voting on:
 - a. the inclusion of an amendment;
 - b. a clause;
 - c. a final resolution.
2. Decisions of the Security Council on substantive matters shall be made by an affirmative vote of ten members including the concurring votes of the permanent members; provided that a party to a dispute shall abstain from voting. Abstentions by Members of the Security Councils are in order.

Rule XXXIII: Veto Right

The P5 members have the right to Veto. This right enables them to circumvent the usually necessary majority as the Veto is binding and has priority above all other votes. A Veto may be used e.g. to fail an amendment, strike out a Clause of a Resolution or even the Resolution itself. A P5 member votes against in a Substantive Matter it is automatically considered a Veto. Therefore all Substantive Matters may only pass if all P5 members either vote in favour or abstain from the voting.

When making use of the Veto Right, the delegate vetoing needs to deliver a short informational speech upon the reason of his Veto. The delegate may open him- or herself to Points of Information in order to clarify delicate points. If the Council fails to find a solution which will keep the P5 member from vetoing, the current matter on the vote will be considered to have failed and the Council will continue its work with the next issue. There is however the possibility to call for a P5 Caucus.

Rule XXXIV: P5 Caucus

A P5 Caucus generally is introduced whenever a P5 member wants to veto a matter which one or more of the other P5 members decided to vote in favour of. To do so, one of the P5 members needs to notify the President via note or a Point of Information. The President will then decide whether this is necessary or not. During a P5 Caucus all five permanent members leave the Conference room together with the President of the Security Council; committee session is paused for the duration of the P5 caucus.

The P5 members and the President of the Security Council will then entertain an informal session in which they try to find a solution for the current issue and state arguments why a certain Amendment or Clause should be part of the Resolution or why not / why the current Resolution should pass or fail. All participants of the P5 caucus are asked to act constructively and work towards a solution of the problem at hand.

The President decides when the P5 caucus is over. Committee session will be resumed then in the Voting Procedure of the current issue.

Chapter VI – Precedence

If at any time more than one point or motion is on the floor, the following list shall decide upon precedence

Rule XXXV: Precedence

1. Point of Personal Privilege
2. Point of Order
3. Point of Parliamentary Enquiry
4. Point of Information
5. Right of Reply
6. Motion to suspend the Meeting
7. Motion to move into Unmoderated Caucus
8. Motion to move into Moderated Caucus
9. Motion to introduce an amendment
10. Motion to introduce a resolution
11. Motion to move to the Previous Question
12. Motion to Adjourn the Meeting

Chart of Points and Motions

Chart of Points and Motions for the Security Council

Point or Motion	Second required?	Debate entertained?	Interruption of the Speaker?	Vote or Decision?	Abstentions allowed?
Point of Personal Privilege Referring to audibility	No	No	Interruption	Decision (Chair)	-
Point of Personal Privilege all others	No	No	No	Decision (Chair)	-
Point of Order	No	No	No	Decision (Chair)	-
Point of Information	No	No	No	Decision (Chair)	-
Point of Parliamentary Enquiry	No	No	No	Decision (Chair)	-
Call for the Order of the Day	No	No	No	-	-
Clause	-	Debate	-	Vote 9 votes	Yes
Amendment	-	Debate	-	Vote 9 votes	Yes
Resolution	-	Debate	-	Vote 9 votes	Yes
Request for a Follow-Up	No	No	No	Decision (President)	-
Motion to Extend Debating Time	Second	No	No	President/Vote simple Maj.	No
Motion to move to the Previous Question	Second	No	No	Vote 2/3 Maj.	No
Motion to Retake Votes	Second	No	No	Vote simple maj.	No
Motion to Divide the House	Second	No	No	Vote simple maj.	No
Motion to Split the House	Second	No	No	Vote simple maj.	No
Motion to move into unmoderated Caucus	Second	No	No	Vote simple maj.	No
Motion to move into moderated Caucus	Second	No	No	Vote simple maj.	No
Motion to Suspend/ Adjourn the meeting	Second	No	No	Vote simple maj.	No
Decision of the President	Second	No	No	Vote 2/3 maj.	No

It will prove to be useful to print this chart and take it with you to your Committee!